

Sustainability Specialist

Job Category: Land and Natural Resources

Requisition Number: SUSTA011252

- Full-Time

SMSC

Prior Lake, MN 55372, USA

Job Details

Description

Job Overview: Collaborate with government operations, enterprise businesses, and Community Members of the SMSC to identify and develop community-wide [sustainability programs](#). Monitor those programs' progress and success in part through updates to and analysis of [SMSC's Community-Wide Greenhouse Gas Inventory](#). Work to develop carbon-free/renewable energy resources and assess energy conservation measures at [SMSC's enterprise and government facilities](#). Work with interns and consultants to fulfill SMSC's sustainability objectives; submit requests for and manage applicable grants and interns. Also see: <https://www.smscnativegreen.org/>

Budget/Asset Responsibilities:

- Manage the Community's NativeGreen Initiatives budget and relevant grants.

Primary Duties:

- Outreach and Collaboration: work across SMSC departments, with Community Members, and with other organizations and communities to develop and pursue common goals for sustainability.
- Provide direct support to enterprise businesses and government operations' department-level sustainability objectives.
- Oversee and coordinate tasks performed by interns and consultants.
- Maintain and analyze sustainability metrics, including the SMSC's Greenhouse Gas Inventory.

- Grants Administration: Pursue new grant opportunities and support awarded grants' recordkeeping and reporting.

Job Requirements:

- Environmental Sciences, or related field preferred.
- 3 years' experience in sustainability and/or energy efficiency
- Strong interpersonal skills. Exhibits objectivity, openness to other's views, and gives and welcomes feedback. Experience in public speaking/marketing/outreach is a plus.
- Experience or familiarity working in or with tribal communities.
- Certified Energy Manager designation is a plus.
- Experience with B3, Energy Star, Zero Energy Buildings, LEED, energy efficiency retrofits and/or sustainable new construction design is a plus.
- Experience with sustainable purchasing policies and/or business practices is a plus.
- Experience calculating Greenhouse Gas emissions is a plus.
- Transportation planning and/or community planning experience is a plus.
- Grant writing and reporting experience is a plus.

Outstanding Benefits & Awesome Perks: Enjoy competitive weekly pay, outstanding benefits and advancement opportunities. Generous benefits include medical, dental, life and disability insurance, onsite medical clinics and pharmacy, 401(k) retirement plan, paid time off, wellness programs and more. Plus, take advantage of perks like discounts on childcare, fuel, bus passes and fitness membership, free uniforms, free uniform cleaning and tuition reimbursement.

Who We Are: The Shakopee Mdewakanton Sioux Community contributes to causes, organizations and tribes across the region, state and country. The SMSC has donated more than \$350 million to organizations and causes, provided \$500 million in economic development loans to other tribes, and contributed millions more to support regional governments and infrastructure. The SMSC's Native Green initiative annually diverts hundreds of tons of waste from landfills, has implemented compostable containers throughout our properties and restored hundreds of acres of prairie land. Team members are eligible to participate in SMSC Gives, a community outreach initiative. Learn more at shakopeedakota.org.